

DLMD Board Meeting
Wednesday, December 6, 2017 8:30 am
201 East Main, 9th Floor
McBrayer, McGinnis, Leslie & Kirkland

- I. Welcome & sign-in
- II. November 1, 2017 minutes
- III. Treasurer's Report
- IV. Old business
 - A. Update on contract services (Warren)
 - B. Tree Well Update (Warren)
- V. New Business
 - A. Terry Sweeney President/CEO Introduction – Downtown Lexington Partnership
 - B. Public comment for items not on the agenda
- VI. Adjourn

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**Downtown Lexington Management District
Board of Directors Meeting
Wednesday, November 1, 2017
9th Floor (Jim Frazier's Office)**

Present Board Members: Taunya Phillips, Kevin Atkins, Jim Frazier, Steve Grossman, Jake Gibbs, Lawrence Wetherby, Woodford Webb, Nick Nicholson, Liza Betts and Scott Davidson

Advisory Board Members: Donna Smith, Thomas Pettit and Beverly Fortune.

Other Persons Present: Brett Bibb (DLP), Anna Owens (DLP Intern), Rob Bright (DLP), Kathryn Campbell (DLP), Howard Florence (Lexington Police) and David Warren (Block by Block)

Jim Frazier welcomed the board, and began the meeting. The minutes from the October 4th meeting were approved with a motion from Taunya Phillips and a second from Woodford Webb. The motion passed unanimously.

Steve Grossman delivered the treasurers report. All items are as expected, with a couple expenditures showing from the Franzen Group for the Porous Pave installation.

Kathryn updated the board on the Downtown Lexington Partnership Awards of Excellence winners who also serve on the DLMD board. David Warren earned the Outstanding Individual Award, the Management District won the Streetscape Award, and Liza Betts won the Smiley Pete Award. These awards are given to individuals and businesses that make a difference in the downtown area.

Next, David Warren with Block by Block gave his street report. David announced that there are a couple of new ambassadors that just started and he adjusted their shifts to have more of a presence throughout the day. He also mentioned the building at 127 West Main Street with the bird dropping issue has been resolved. The property owner added additional spikes on the building ledges to prevent the birds from nesting there. David also updated the board on the status of the ambassadors acquiring radios that would linked to police radios. He mentioned the radio system would be a direct contact to the police. David also presented his new branding cards that the ambassadors are giving to business owners to spread awareness about the district and give property owners a way to make comments, and voice concerns.

Jake Gibbs, took the time to thank David for his suggestion of Porous Pave. He is impressed with the look, and how it makes the tree wells less of a hazard for pedestrians.

Steve Grossman asked David about the difference in ambassador hours through the week and on the weekends. David explained that the ambassadors stay later on the weekends to accommodate for later foot traffic in the area.

Next, Office Howard Florence with the Lexington Police Department gave an update on downtown and to address concerns about the homeless population. Beverly Fortune mentioned homeless sleeping on a bench outside of Barney Miller's on Main Street. Officer Florence explained that if the person is sleeping

on private property then the police cannot act on it until the owner of the property contacts the authorities. He also mentioned that posting private property signage on buildings that are privately owned can help tremendously with the homeless population loitering or sleeping on private property. Officer Florence wanted to emphasize the importance of calling when you see something suspicious, he mentioned that a large portion of the homeless population downtown have been using a drug call Serenity and they department is trying to crack down on that issue.

David asked if there could be dividers added to the benches to prevent people from being able to lay down. Cathy added that she hoped that those three benches on Main next to Barney Miller's be removed because the homeless unplug the tree lights to charge their cellphones.

Kathryn said that she would work on getting signage put up in Cheapside Park, and Jake would look into getting the problem benches removed.

The conversation shifted back to the tree wells. Jim posed the question asking what the plan was for continuing to use Porous Pave in other tree wells throughout the district. Jim asked for a count of tree wells that can be filled with the porous pave. Thomas Petit mentioned that the porous pave installation could be added to the budget and slowly add more tree wells each year.

The matching grant program was the next item discussed. Woodford mentioned that no applications had yet been submitted. Nick Nicholson also added that there is no guideline for the committee to follow when assessing what grants could be accepted or not. Jim suggested that the board look to the new DLP director Terry Sweeney for advice on how to proceed with the program. Nick mentioned that before the grant program could be successful or marketed, there would have to be rules to shape the expectations of the grants.

Jim Frazier then asked Beverly if there was any update on the downtown lighting projects. Beverly explained that they are pulling together a full list of buildings that could be enhanced with lighting, and researching official prices for the execution. She also mentioned that there needs to be a group of people who lead the project and funding needs to be raised. Woodford added that the Courthouse should be lit, and that it would be a disservice to the city if it was not in the plans during the construction project. He also mentioned that the construction project was a perfect opportunity to move the utilities underground.

Jim asked Kevin if he had anything to add about the Courthouse Renovation, if there was any money in the budget for lighting and moving the utilities. Kevin said that he believed that there was money for lighting, though it wouldn't be to the extent of the lighting that the district had been discussing with the Light Up Lexington project. Kevin also added that, while he agrees that the utilities are an eye sore that it would cost 3 to 4 million dollars to bury the utilities and that is why the city decided not to.

To close, Steve Grossman gave a report from his trip to the International Place Making Conference in Amsterdam. He was impressed with the commitment to create inviting spaces for all to enjoy. He found that programming was key for their public spaces and that the culture is pedestrian and biking heavy.

Lastly, Woodford asked if the board needed to meet every single month. After some discussion, Kevin agreed that a monthly meeting may be unnecessary. The Board decided to meet in December as scheduled and revisit the issue when Terry Sweeny is able to bring some input.

With its business complete the meeting adjourned.

Downtown Lexington Management District
 Fiscal YTD
 July 2016 - October 1, 2017

	FY 2017	FY 2018
Programs Revenue	\$ 424,059	\$ 269,255
Programs Expenses	\$ (199,536)	\$ (160,656)
Accounts Remaining Balance	\$ 224,522	\$ 108,599

Board Meeting

	Jul '16	Aug '16	Sep '16	Oct '16	Nov '16	Dec '16	Jan '17	Feb '17	Mar '17	Apr '17	May '17	Jun '17
FY 2017												
Balance	\$ 25,000	\$ 21,165	\$ 17,415	\$ 6,530	\$ 6,460	\$ 290,627	\$ 326,708	\$ 333,573	\$ 297,697	\$ 282,648	\$ 248,793	\$ 224,522
Prior month Revenue	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 284,984	\$ 65,676	\$ 24,140	\$ 18,142	\$ 2,347	\$ 302	\$ 3,468
Prior month expenses	\$ -	\$ (3,835)	\$ (3,750)	\$ (10,885)	\$ (70)	\$ (817)	\$ (29,596)	\$ (17,275)	\$ (54,018)	\$ (17,196)	\$ (34,357)	\$ (27,738)

MTD June 2

	Jul '17	Aug '17	Sep '17	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18
FY 2018												
Balance	\$ 184,001	\$ 182,292	\$ 160,369	\$ 142,751	\$ 100,065	\$ 333,031						
Prior month Revenue	\$ 512	\$ 512	\$ 512	\$ -	\$ -	\$ 268,231						
Prior month expenses	\$ (41,033)	\$ (1,709)	\$ (22,435)	\$ (17,562)	\$ (42,721)	\$ (35,196)						

Prior month(s) detail	Date	Credit	Debit
QX Net	5-Jul-17		\$ (35)
Lamar Advertising (Billboards)	6-Jul-17		\$ (1,600)
PrintLEX	18-Jul-17		\$ (74)
Lamar Billboards	1-Aug-17		\$ (1,600.00)
Block by Block	1-Aug-17		\$ (18,887.46)
QX net	3-Aug-17		\$ (34.99)
Kentucky American Water	3-Aug-17		\$ (1,500.00)
Block by Block	3-Aug-17		\$ (344.91)
Collections from Sheriff	21-Aug-17	\$ 512	
PrintLEX	21-Aug-17		\$ (102.40)
PrintLEX	21-Aug-17		\$ (55.44)
DLC Marketing and Promotions	5-Sep-17		\$ (75.95)
Qx Net	5-Sep-17		\$ (34.99)
Kentucky American Water	13-Sep-17		\$ (63.12)
Block By Block	13-Sep-17		\$ (2,387.54)
LexArts Book Bench Project	27-Sep-17		\$ (15,000.00)
QX net	2-Oct-17		\$ (34.99)
Fransen Group	3-Oct-17		\$ (2,413.00)
Block by Block	3-Oct-17		\$ (18,887.46)
Kentucky American Water	18-Oct-17		\$ (42.47)
Block by Block	26-Oct-17		\$ (18,887.46)
PrintLEX	26-Oct-17		\$ (42.40)
Fransen Group	27-Oct-17		\$ (2,413.00)
Block by Block	3-Nov-17		\$ (17,160.90)
Kentucky American Water	7-Nov-17		\$ (34.63)
Collections from Sheriff	16-Nov-17		\$ 1,690.40
Collections from Sheriff	20-Nov-17		\$ 266,540.89
Mgmt Fee-DLC	20-Nov-17		\$ (18,000.00)
Subtotal		\$ 49,423	\$ (276,134)

DOWNTOWN LEXINGTON MANAGEMENT DISTRICT BOARD REPORT NOVEMBER 2017



Statistics

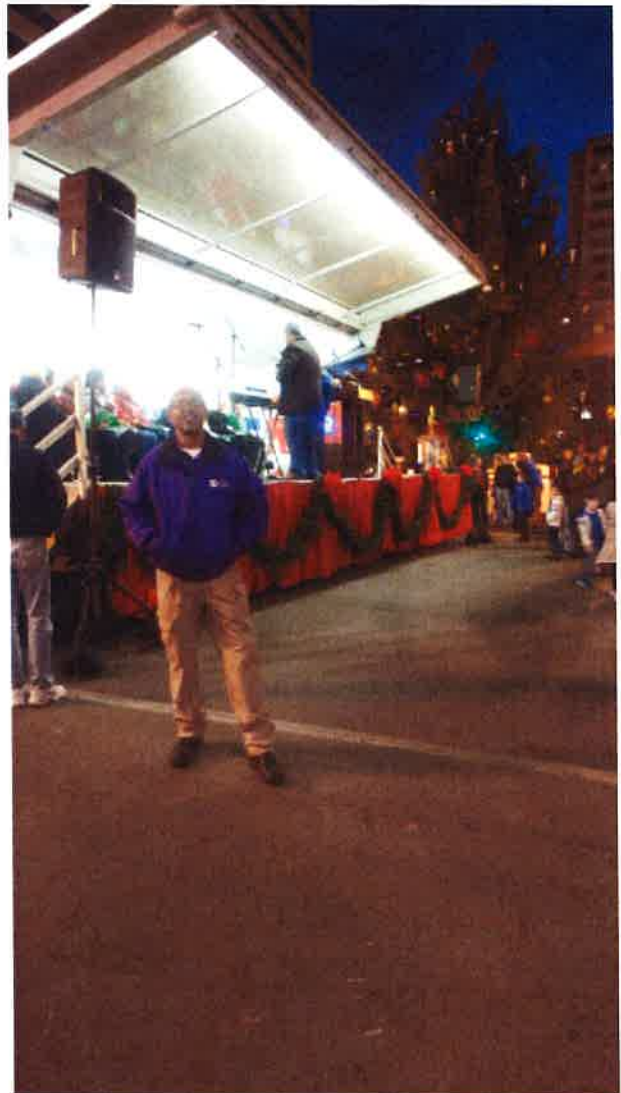
January 2017 through November 2017

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Bags of Leaves	'17	--	--	--	--	3	--	--	--	4	--	26	--	33
Graffiti/Stickers Removed	'17	395	549	312	326	515	502	635	677	93	147	61	--	4212
Hospitality Assistance	'17	63	64	105	63	51	38	22	37	29	37	28	--	537
Loitering - Observed	'17	--	--	4	14	13	5	2	1	10	26	4	--	79
Motorist Assist	'17	30	30	17	3	--	1	--	3	--	--	--	--	84
Panhandling - Aggressive	'17	5	1	1	--	1	--	--	--	--	--	7	--	15
Panhandling - Passive	'17	12	13	10	22	7	6	1	2	3	4	18	--	98
Park Count - Start of Shift	'17	37	24	8	28	6	16	12	--	1	23	4	--	159
Power Washing (hours)	'17	1	--	--	5	17	17	6	25	10	7	2	--	90
Request for Police/Fire/EMS	'17	5	1	2	2	2	3	1	--	2	--	2	--	20
Sidewalk Drains Cleared	'17	400	428	496	296	196	195	331	579	363	246	94	--	3624
Trash (lbs)	'17	1242	1350	1125	1012	335	705	619	651	465	465	386	--	8355
Weed Abatement (block faces)	'17	18	11	--	79	99	88	117	121	25	10	6	--	574

Highlights



Talking with Matthew Bradford of Veterans Coalition after giving him a ride to Veterans Parade



Out and about at Illuminate Lexington



Traveling east on Vine St.Y Garage



Y Garage after using pressure washer