

DLMD Board Meeting
Wednesday, November 1, 2017 8:30 am
201 East Main, 9th Floor
McBrayer, McGinnis, Leslie & Kirkland

- I. Welcome & sign-in
- II. October 4, 2017 minutes
- III. Treasurer's Report
- IV. Old business
 - A. Update on contract services (Warren)
 - B. Update on Bird waste issue
- V. New Business
 - A. Officer Howard Florence – Downtown Police Bike Unit
 - B. Public comment for items not on the agenda
- VI. Adjourn

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• Contract services update (Block-by-Block)	# 5

**Downtown Lexington Management District
Board of Directors Meeting
Wednesday, October 4, 2017
9th Floor (Jim Frazier's Office)**

Present Board Members: Woodford Webb, Gary Means, Nick Nicholson, Andrew Carter, Zedtta Wellman, Kevin Atkins, Taunya Phillips, Jim Frazier, Steve Grossman, Jake Gibbs, Steve Kay and Lawrence Wetherby.

Advisory Board Members: Thomas Pettit, Salvador Sanchez, and Larry Jones.

Other Persons Present: Kate Savage (Arts Connect), Kathryn Minton (DLC), Brett Bibb (DLC), Rob Bright (DLC), David Warren (Block-by-Block), Lori Houlihan (Mayor's Office), Ethan Howard (LDDA), Mary Quinn Ramer (VisitLEX).

Jim Frazier welcomed the board, and began the meeting. The minutes from the September 6th meeting were approved with a motion from Kevin Atkins and a second from Steve Kay. The motion passed unanimously.

Steve Grossman delivered the treasurers report. All items are as expected, with the \$15,000 charge appearing as the DLMD contribution for the book bench project. Nick Nicholson made a motion to approve the treasurer's report with a second by Jake Gibbs and the motion passed unanimously.

In old news David Warren mentioned that he has been pressure washing the building with the bird waste issue at 127 W. Main Street. David continues to work with the property owner at 127 W. Main Street by sending pictures of the exact location where the birds are landing on the building. David also spoke with Mr. Fransen of the Fransen Group about the Porous Pave project. Mr. Fransen is going to set an exact date for installation in a couple of weeks when the weather will allow. Also, the seasonal hours for the extra DLMD ambassadors have ended. Andrew Carter with 21C mentioned that he believes that panhandling has increased. David said his team will keep an eye on the issue. David mentioned he has seen an increase of people sleeping at the pavilion and on the streets versus an increase in panhandling. David made clear that if anyone sees panhandling being a nuisance they are free to call the ambassadors.

A discussion ensued about the possibility of continuing the seasonal hours of the Block by Block Ambassadors, seasonal hours total to 16 extra hours a week. Kevin Atkins brought up the idea of keeping the extra hours at least until the end of October which would also be the end of the Keeneland fall meet. The board agreed to keep the extra hours moving forward. Woodford Webb asked about the progress of getting a radio system for DLMD ambassadors to communicate directly with police. David mentioned that he was going to a meeting with all management district Block by Block managers to get more information on how to execute that idea.

In new business, the board discussed the method in which they should record the meetings. Jim Frazier asked the board if they had any preference for video or audio recording. Currently, the equipment that is used to record the meetings is owned by the city and has been free of charge. The website has the capability to post a video of the meetings, as well as the newsletter if the board wanted to continue to film the meetings. Steve Kay mentioned he stumbled upon a video of one of the meetings on YouTube and wanted to make sure the board was clear on what the procedure was moving forward. Steve Kay

made a motion to both audio record and film the meetings with a second from Kevin Atkins. The motion passed unanimously.

Mary Quinn Ramer with VisitLEX gave an update of the Destination Downtown Development Plan. They will be presenting the plan to council on Oct. 17. The completed plan will be finished by the end of October. The youth centric market is one weak point, and they are looking to improve that by bringing in signature events. Jim Frazier asked if there was any update on the pedway project. Ms. Ramer responded by saying that she has been talking with Kathryn and that they has decided to revisit that project once the Downtown Lexington Corporation (DLC) and Lexington Downtown Development Authority (LDDA) consolidation has been completed.

Steve Grossman then gave an update on the DLC and LDDA consolidation. He stated that all staff will be employed under DLC, with DLC doing business as the Downtown Lexington Partnership (DLP). He mentioned there were 19 candidates who applied for the president position with the DLP, and they have made an offer to the candidate they feel will best serve the position. The offer was accepted and will be made public later in the week. Also, Mr. Grossman mentioned that the DLP has eleven board members including five from the LDDA and five from DLC and Jim Frazier who is chair of the DLMD board.

With its business complete the meeting was adjourned.

Downtown Lexington Management District
 Fiscal YTD
 July 2016 - October 1, 2017

	FY 2017	FY 2018
Programs Revenue	\$ 424,059	\$ 1,024
Programs Expenses	\$ (199,536)	\$ (125,390)
Accounts Remaining Balance	\$ 224,522	\$ (124,366)

Board Meeting

FY 2017	Jul '16	Aug '16	Sep '16	Oct '16	Nov '16	Dec '16	Jan '17	Feb '17	Mar '17	Apr '17	May '17	Jun '17
Balance	\$ 25,000	\$ 21,165	\$ 17,415	\$ 6,530	\$ 6,460	\$ 290,627	\$ 326,708	\$ 333,573	\$ 297,697	\$ 282,848	\$ 248,793	\$ 224,522
Prior month Revenue	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 284,984	\$ 65,676	\$ 24,140	\$ 18,142	\$ 2,347	\$ 302	\$ 3,468
Prior month expenses	\$ -	\$ (3,835)	\$ (3,750)	\$ (10,885)	\$ (70)	\$ (817)	\$ (29,596)	\$ (17,275)	\$ (54,018)	\$ (17,196)	\$ (34,357)	\$ (27,738)

MTD June 2

FY 2018	Jul '17	Aug '17	Sep '17	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18
Balance	\$ 184,001	\$ 182,292	\$ 160,369	\$ 142,751	\$ 100,065	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior month Revenue	\$ 512	\$ 512	\$ 512	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior month expenses	\$ (41,033)	\$ (1,709)	\$ (22,435)	\$ (17,527)	\$ (42,686)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Prior month(s) detail	Date	Credit	Debit
GX.Net	5-Jul-17		\$ (35)
Lamar Advertising (Billboards)	6-Jul-17		\$ (1,600)
PrintLEX	18-Jul-17		\$ (74)
Lamar Billboards	1-Aug-17		\$ (1,600.00)
Block by Block	1-Aug-17		\$ (18,887.46)
GX.net	3-Aug-17		\$ (34.99)
Kentucky American Water	3-Aug-17		\$ (1,500.00)
Block by Block	3-Aug-17		\$ (344.91)
Collections from Sheriff	21-Aug-17	\$ 512	
PrintLEX	21-Aug-17		\$ (102.40)
PrintLEX	21-Aug-17		\$ (55.44)
DLC Marketing and Promotions	5-Sep-17		\$ (75.95)
Kentucky American Water	13-Sep-17		\$ (63.12)
Block By Block	13-Sep-17		\$ (2,387.54)
LexArts Book Bench Project	27-Sep-17		\$ (15,000.00)
Fransen Group	3-Oct-17		\$ (2,413.00)
Block by Block	3-Oct-17		\$ (18,887.46)
Kentucky American Water	18-Oct-17		\$ (42.47)
Block by Block	26-Oct-17		\$ (18,887.46)
PrintLEX	26-Oct-17		\$ (42.40)
Fransen Group	27-Oct-17		\$ (2,413.00)
Subtotal		\$ 49,423	\$ (276,064)

DOWNTOWN LEXINGTON MANAGEMENT DISTRICT BOARD REPORT OCTOBER 2017



Statistics

January 2017 through October 2017

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Bags of Leaves	'17	--	--	--	--	3	--	--	--	4	--	--	--	7
Business Contact	'17	5	12	12	--	--	2	2	--	--	--	--	--	33
Graffiti/Stickers Removed	'17	395	549	312	326	515	502	635	677	93	135	--	--	4139
Hospitality Assistance	'17	63	64	105	63	51	38	22	37	29	29	--	--	501
Loitering - Observed	'17	--	--	4	14	13	5	2	1	10	23	--	--	72
Motorist Assist	'17	30	30	17	3	--	1	--	3	--	--	--	--	84
Panhandling - Aggressive	'17	5	1	1	--	1	--	--	--	--	--	--	--	8
Panhandling - Passive	'17	12	13	10	22	7	6	1	2	3	4	--	--	80
Park Count - Start of Shift	'17	37	24	8	28	6	16	12	--	1	19	--	--	151
Power Washing (hours)	'17	1	--	--	5	17	17	6	25	10	7	--	--	88
Request for Police/Fire/EMS	'17	5	1	2	2	2	3	1	--	2	--	--	--	18
Sidewalk Drains Cleared	'17	400	428	496	296	196	195	331	579	347	24	--	--	3292
Trash (lbs)	'17	1242	1350	1125	1012	335	705	619	651	461	352	--	--	7852
Weed Abatement (block faces)	'17	18	11	--	79	99	88	117	121	25	10	--	--	568